

TERMS AND CONDITIONS OF MEMBERSHIP

1. Membership is opened to any and all Small and Medium Enterprises (SMEs) that operate in Malaysia with the following Membership category:
 - (a) Ordinary Membership – is offered on application basis to:
 - (i) Members of recognized professional bodies as an individual; and
 - (ii) Entities registered with the ROB, ROC, ROS and any corporative validly formed under the law represented through its respective nominated representative.
 - (b) Associate Membership – is offered by invitation of the Committee to:
 - (i) Any foreign entities involved in SME;
 - (ii) Any other entities in Malaysia that has no direct involvement with SME; and
 - (iii) Any educational institution.

2. SME for the purpose of membership of SME International shall mean any and all entities in business, but shall not include:
 - (a) Multi-national companies (MNC);
 - (b) Any listed entities local or abroad; and
 - (c) Any public companies.
 save that on a case-to-case basis, the Committee of SME International shall have the discretion to decide otherwise.

3. The fees are as follows:
 - (a) **Entry Registration Fee** RM50.00
 - (b) **Annual Subscription Fee** RM100.00
 Both Entry Registration Fee and Annual Subscription Fee must be paid together with the submission of membership. Thereafter, the Annual Subscription Fee must be paid before 15 January of the following year for every calendar year.

4. All Membership Form must be accompanied by cash or cheque made payable to **‘SME International Cooperation Association’**.

5. Successful applicant shall be deemed to have agreed to the Constitution of SME International and undertake to comply to the same with permitted amendments and have consented to receive information and updates from SME International.

DECLARATION

I/ We agree if admitted to membership to observe all the provision of the Constitution of the SME International as at present and as may be amended from time to time as allowed by the Constitution.

I/ We certify that the statements made in this Membership Form are true and accurate, having fully understood the Terms and Conditions of Membership stated herein.

I/ We further agree to be bound by the decision of the Committee of SME International concerning my/ our application for admission as a member.

Dated this _____ day of _____ 20 _____

Signature of Applicant’s Representative

Company Stamp

Completion of this Membership Form signifies agreement to submit any further evidence which may be called for in support of this application and to attend a personal interview by the Committee if so invited. Applications should be accompanied by the appropriate remittance.

FOR OFFICE USE ONLY

AUTHORISED REPRESENTATIVE

Date Checked : _____
 Name : _____
 Ordinary Members Associate Members
 Payment Date : _____

Date Received	:
Membership No.	:
Official Date Joined	:
Approved by Committee	:

MEMBERSHIP FORM

Please complete all sections and Fax it to 603-7982 5148

Section A: Applicant's Particulars

Organisation Name : _____

Registration No. : _____ Registration Date : _____

Mailing Address : _____

City/ Town : _____ State : _____

Zip/ Postcode : _____ Country : _____

Tel : _____ Fax : _____

Email : _____ URL : _____

Section B: Representative's Particulars (Please attach business card)

Representative Name : Mr Ms _____ (In Full)

Designation : _____

Mobile : _____ Email : _____

Tel : _____ Fax : _____

Date of Birth : _____

Section C: Applicant's Data

1. Business Nature

- | | | | |
|---|---|---------------------------------------|---|
| <input type="checkbox"/> Academic | <input type="checkbox"/> Exporter | <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Service Provider |
| <input type="checkbox"/> Agent | <input type="checkbox"/> Government / Authority | <input type="checkbox"/> R & D | <input type="checkbox"/> Others, please specify _____ |
| <input type="checkbox"/> Distributor / Wholesaler | <input type="checkbox"/> Importer | <input type="checkbox"/> Retailer | |

2. Industry Type

(a) If product-based:

- | | | |
|---|--|---|
| <input type="checkbox"/> 1. Apparel & textiles | <input type="checkbox"/> 13. Eyewear | <input type="checkbox"/> 26. Machinery & equipments |
| <input type="checkbox"/> 2. Audio visual & photographic equipments | <input type="checkbox"/> 14. Flowers, ornamental plants & related products | <input type="checkbox"/> 27. Oil & gas |
| <input type="checkbox"/> 3. Automobiles & automotive components | <input type="checkbox"/> 15. Food & beverage | <input type="checkbox"/> 28. Palm oil & related products |
| <input type="checkbox"/> 4. Baby products | <input type="checkbox"/> 16. Footwear & accessories | <input type="checkbox"/> 29. Paper, stationery & packaging products |
| <input type="checkbox"/> 5. Building & construction materials | <input type="checkbox"/> 17. Furniture & fixtures | <input type="checkbox"/> 30. Pharmaceutical & medical equipments |
| <input type="checkbox"/> 6. Ceramics, glass & marble | <input type="checkbox"/> 18. Gifts, premiums & souvenirs | <input type="checkbox"/> 31. Plastic products |
| <input type="checkbox"/> 7. Chemical, paints & adhesive products | <input type="checkbox"/> 19. Household goods & appliances | <input type="checkbox"/> 32. Property development |
| <input type="checkbox"/> 8. Computers & telecommunications equipments | <input type="checkbox"/> 20. Industrial & engineering products | <input type="checkbox"/> 33. Rubber products |
| <input type="checkbox"/> 9. Cosmetic & toiletries | <input type="checkbox"/> 21. Iron, steel & metal products | <input type="checkbox"/> 34. Security & safety products |
| <input type="checkbox"/> 10. Defence equipment & supplies | <input type="checkbox"/> 22. Jewellery, watches & accessories | <input type="checkbox"/> 35. Sporting, leisure goods & equipments |
| <input type="checkbox"/> 11. Electrical & electronic products | <input type="checkbox"/> 23. Leather products | <input type="checkbox"/> 36. Toys, games & hobbies |
| <input type="checkbox"/> 12. Environment-friendly items | <input type="checkbox"/> 24. Livestock, pets & related products | <input type="checkbox"/> 37. Wood & wood products |
| | <input type="checkbox"/> 25. Luggage / Bags | <input type="checkbox"/> 38. Others _____ |

Description of your core products _____

(b) If service-based:

- | | | |
|---|--|--|
| <input type="checkbox"/> 39. Advertising & marketing | <input type="checkbox"/> 45. Hotel & hospitality | <input type="checkbox"/> 50. Publishing & printing |
| <input type="checkbox"/> 40. Architecture, construction & engineering | <input type="checkbox"/> 46. Information & communications technology | <input type="checkbox"/> 51. Real estate |
| <input type="checkbox"/> 41. Audio visual production | <input type="checkbox"/> 47. Legal | <input type="checkbox"/> 52. Transportation |
| <input type="checkbox"/> 42. Consultancy & management | <input type="checkbox"/> 48. Medical & healthcare | <input type="checkbox"/> 53. Warehousing |
| <input type="checkbox"/> 43. Education | <input type="checkbox"/> 49. Oil & gas | <input type="checkbox"/> 54. Others _____ |
| <input type="checkbox"/> 44. Financial services & insurance | | |

Description of your core services _____

3. Annual Business Turnover:

4. No. of Employees

- Less than 10 persons 11 – 50 persons 51 – 100 persons Over 100 persons